



# Food Vendor Booth Application November 6-7, 2026

*(Application Deadline September 20, 2026, or Until Filled)*

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

**Booth includes space only – no equipment. power or water supplied by MWR**

Fee: \$3000 for single 20' x 20' space \$ \_\_\_\_\_

Fee: \$2500 for each additional 20' x 20' space (max of 3 booths) \$ \_\_\_\_\_

Fee: \$2000 for single 10' x 10' space \$ \_\_\_\_\_

Fee: \$1500 for each additional 10' x 10' space \$ \_\_\_\_\_

Fee: \$1000 for single 5' x 5' kiosk \$ \_\_\_\_\_

Fee: \$750 for each additional 5' x 5' kiosk \$ \_\_\_\_\_

TOTAL COST \$ \_\_\_\_\_

List equipment you will be using: (No Charcoal Allowed) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(No additional equipment may be added once submitted)**

How many patrons can be served at your booth per hour? \_\_\_\_\_

Return this completed form, food menu, certificate of insurance, pictures of your booth set-up and signed rules and regulations by mail to the following address:

MWR Food Coordinator  
Attn: Lisa Beeksma  
450 Radford Blvd Bldg 4143  
Pensacola, FL 32508

Forms, menus, certificates of insurance, pictures and signed rules and regulations may also be submitted via email to the following address:

[airshow26foodvendor@us.navy.mil](mailto:airshow26foodvendor@us.navy.mil)

**PAYMENT LINK WILL BE PROVIDED UPON APPROVAL OF VENDOR APPLICATION. ALL PAYMENTS DUE BY OCTOBER 1, 2026. NO REFUNDS UNLESS AIR SHOW IS CANCELLED.**

**Hours of Air Show Food Operations, (Hours Subject to Change) Food Vendors must remain open!**

- Friday, November 6, 2026 8:00am – 3:30pm
- Saturday, November 7, 2026 8:00am – 3:30pm

The MWR Food Concessionaire Committee will assign your booth location and set-up time. Vendors will begin set up on Wednesday, November 4<sup>th</sup>, 2026. Times will be determined by location of the assigned space and communicated prior to the event.

**Insurance:**

You must furnish a certificate of insurance to the MWR office at time of registration. The insurance certificate requirements are as follows:

- The insurance company shall have a minimum Best Rating of A-1.
- The minimum limit of liability shall be \$1,000,000.00.
- The policy coverage shall be Comprehensive and on an Occurrence form.
- Under Certificate Holder, **US Navy and MWR at NAS Pensacola, 450 Radford Blvd., BLDG 4143, Pensacola, FL 32508** shall be named as Additional Insured.

**NAS Pensacola Preventive Medicines Department:**

Each food vendor must apply for the required NAS Pensacola Preventive Medicines (Health Inspectors at NASP) Temporary Food Permit (DD2970). Upon approval of your application, this form will be provided. You are required to submit this form back to our MWR Food Coordinator. **You will need to make a copy of your approved permit and post in your booth during Air Show hours.** All booths must abide by the NAS Pensacola Preventive Medicines rules and regulations at all times. NAS Pensacola Preventive Medicine requires all food vendors who set-up tents to have Plywood or Tar Paper underneath their area, NO EXCEPTION. NAS Pensacola Preventive Medicine Inspections will begin promptly at 8:00am each day.

**Booth Rules:**

- You will NOT be allowed to expand beyond your allotted space, before submitting an application make sure all of your equipment can be set-up in the space you request.
- VENDORS with Trailers, you are required to submit the Trailer Booth Layout Form and pictures of your trailer from bumper to hitch with serving windows open.
- All booths shall be painted and trailers shall be in good repair.
- Booths must display a prominent sign above the service window, which identifies the business/organization by name. The sign shall measure a minimum of 3 feet long by 10 inches high.
- All booths shall be equipped with fire extinguishers.
- Use of sound systems, glass bottles and loud generators are strictly prohibited.

**Menu:**

All booths are encouraged to sell non-alcoholic beverages. THE SALE OF ALCOHOLIC BEVERAGES IS PROHIBITED. The types of foods will be limited to avoid duplication, first come first serve. The menu items identified on this application must be adhered to with no additions or deletions after the application deadline. **Menus and prices must be displayed on front of booth. Prices are to include all taxes and credit card fees.**

**Sales:**

Provide the MWR Food Coordinator with a copy of daily cash reconciliations of the concession at the end of the event for historical data.

**Waste Removal/Garbage Pick Up:**

Disposal of grease upon Air Show property is strictly prohibited. You are responsible for disposal of your grease. Grease disposal containers will be available on the airfield. The NASP Staff/Volunteers will pick up garbage throughout the weekend, however you are responsible for ensuring your site is completely cleaned prior to departure on the final day.

**Water and Ice:**

A shared outside water faucet is available. Vendors must provide their own Health Department approved food service hose and/or containers to carry water. Ice will be available to purchase from the MWR Compound on a pay as you go basis. No tabs will be run.

**Parking:**

NO PARKING VEHICLES BEHIND OR NEAR YOUR BOOTH DURING HOURS OF OPERATION. You will be required to park in designated vendor parking areas. A site map will be sent to you prior to the Air Show.

**Employees:**

Vendor shall be solely responsible for the conduct of its employees, personnel, and agents in connection with their performance. A security form (5512) must be submitted for each person working your booth(s). Deadline for the forms is Oct 1, 2026.

**Closing Procedures:**

- Saturday, November 7, starting at 3:30pm, you may start breaking down your booths.
- You may walk your items to your car if you are on a time constraint.
- ABSOLUTELY NO vehicles are allowed in food vendor area until MWR Food Coordinator notifies you that it is clear of all Air Show pedestrians.
- You will need to check out with the MWR Food Coordinator before leaving.

Any questions should be directed to Lisa Beeksma, at 850-607-5021 cell, or [airshow26foodvendor@us.navy.mil](mailto:airshow26foodvendor@us.navy.mil).

The MWR Food Concession Committee reserves the right to be selective to assure quality and diversity. For the success of this community event, we reserve the right to refuse and/or discharge a vendor from participating in NAS Pensacola Air Show upon the vendor's non-compliance with these guidelines.

I release NAS Pensacola, Department of the Navy, and the United States Government, from any and all liability for any loss, theft, or damage of property that may occur while displaying their product/property at the 2026 NAS Pensacola Air Show.

*I hereby agree to abide by all terms, rules and regulations stated on this application form.*

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Office Use ONLY**

**Payment Received on:**

**Approved by** \_\_\_\_\_ **Date** \_\_\_\_\_

Business Name: \_\_\_\_\_

Number of Booths: \_\_\_\_\_

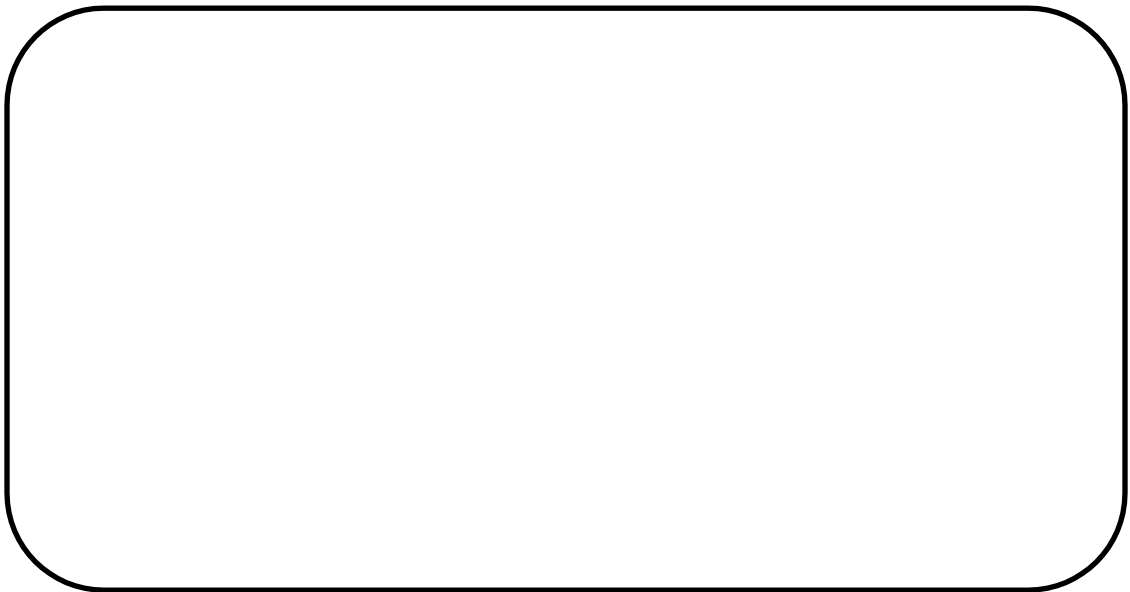


Draw the following in the trailer picture below:

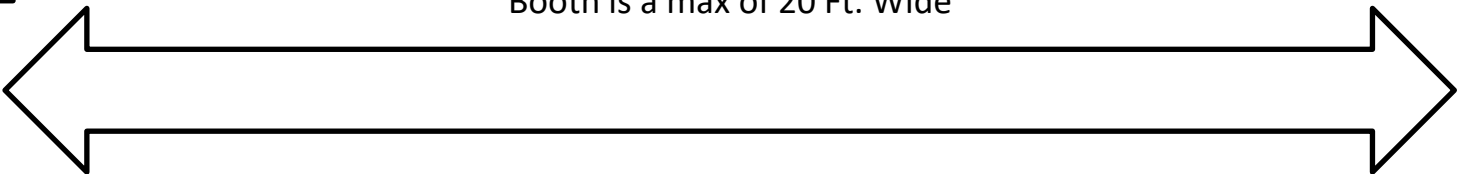
- Location of Serving Window(s)
- Location of Hitch
- Exact Dimensions of trailer, including hitch to bumper and all Open Serving Windows.

\_\_\_\_\_ X \_\_\_\_\_

Booth is a max of 20Ft. Deep



Booth is a max of 20 Ft. Wide





# **STOP!**

## **BEFORE YOU SEND**

Did you remember to:

- Read the application package carefully
- Complete the application form in its entirety
- Include a product listing with prices
- Include photos of your tent/trailer if requesting to use your own equipment
- Copy of Insurance Certificate